

# Application for Trees - Fall 2015



Western Reserve Land Conservancy

OUR LAND. OUR LEGACY.

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Before completing this application:

1. Contact Colby Sattler, Urban Forestry & Natural Resources Project Manager, to discuss your proposed project. Call 216-515-8300 or email [csattler@wrlandconservancy.org](mailto:csattler@wrlandconservancy.org)
2. Sign up for Tree Steward Training with Western Reserve Land Conservancy ([Check out the events page at http://www.wrlandconservancy.org](http://www.wrlandconservancy.org)). Call 216-515-8300 or e-mail [khydock@wrlandconservancy.org](mailto:khydock@wrlandconservancy.org)

**Priority will be given to neighborhoods with low tree canopy cover and in neighborhoods who demonstrate the capacity to organize tree care events with local residents/groups.**

**Applications must be completed in full before submitting, including all supporting documents, maps, tree request forms, etc.**

NOTE: All projects are subject to ability to **secure applicable permits and approvals**. Western Reserve Land Conservancy will work with you on this process.

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Applications received after 4 pm on August 31 2015 will not be eligible for the fall 2015 planting season. Please answer every question thoroughly. If a question does not apply to your project, please write N/A on the application.

## Application Checklist

- Discussed your 2015 project with the Urban Forestry & Natural Resource Project Manager
- Signed up for or completed Tree Steward Training with Western Reserve Land Conservancy
  - \*Additional consideration will be given to applications that include a Certified Tree Steward or for completion of the program before final determination.
- Provided a map & drawing of your proposed planting areas
- Obtained signed approval by all property owners where trees will be located

1. Primary Contact (MUST BE A TREE STEWARD OR SIGNED UP prior to application deadline)

Name Tree Steward Graduate?

Yes

No

Organization

Address

Phone

E-mail

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2. Additional Applicants (this can include community residents, partner organizations and/or municipal partners)

Name Tree Steward Graduate?

Yes

No

Organization

Address

Phone

E-mail

Name Tree Steward Graduate?

Yes

No

Organization

Address

Phone

E-mail

3. Does the primary contact have training in urban forestry and arboriculture or special knowledge of those subjects?

Yes

No

Please summarize experience:

4. Has your group organized a tree planting before?

Yes

No

4a. If yes, please describe the following:

Number of tree planting events your group has sponsored:

Number of trees planted:

The percentage of trees that survived the first two years?

Type of nursery stock:

Balled & burlap

Container

Bare root

Planting Method:

Volunteer

Contractor

The arrangement for watering and care of the trees planted:

5. How would you describe your group's experience level with landscaping, tree planting, tree care, etc?

6. If you are a repeat applicant, please describe tree stewardship activities you have completed since your previous planting(s). Include dates, trees tended, and number of volunteers.

\*Repeat applicants **must** include a Certified Tree Steward.

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**Planting Information:**

7. Please briefly describe your proposed planting project and location (residential, business district, open space, etc.) and a detailed after care plan.

8. Name of neighborhood or location:

9. Streets or other boundaries:

10. What was the date of your preliminary project discussion with the Urban Forester representative?

11. Provide an estimate of the number and locations of trees requested. These can be changed and refined as project planning progresses (minimum of 10 trees) ex: on grouped residential properties, on school, library, church or corporate grounds, privately held property, etc.

\*If planting is to occur on city owned property (Rights of Way, tree lawns, parks, etc.) please see Note 1 for further direction.

12. Briefly describe community improvement activities that are underway in the target project area (this can include residential development, business district improvement, beautification, etc.)

13. Briefly describe other environmental improvement activities that are underway in the target project area (this can include implementation of storm water best management practices, hillside restoration, etc.)

14. Does your community have an open space, park, or other 'green' plan in place?

Yes

No

14a. If so, how does your planting connect with that plan?

15. Based on outreach conducted ahead of your grant submittal, please list individuals or property owners willing to care for new street trees or public land owners willing to have trees planted on their site. Please collect and include any applicable signed forms/permits, watering agreements, etc.

\* Additional consideration will be given to applications that include a Certified Tree Steward or for completion of the Tree Steward program before final determination.

16. Does your proposed planting project rely on the completion of construction work?

Yes

No

16a. If so, what is the proposed construction timeline?

17. How many Certified Tree Stewards do you currently have in your community that will be directly involved in this project? *[If you are not sure how many people in your community are Tree Stewards, please contact Western Reserve Land Conservancy at 215-515-8300 or [csattler@wrlandconservancy.com](mailto:csattler@wrlandconservancy.com) for this information]*

18. Have you attempted to involve other community groups or individuals who also use the proposed planting location(s)?

Yes

No

18a. If yes, please describe.

19. Do you plan to use volunteers, staff, and/or Certified Tree Stewards for the tree planting?

Volunteer # anticipated: \_\_\_\_\_

Staff # anticipated: \_\_\_\_\_

Tree Steward # anticipated: \_\_\_\_\_

\* Additional consideration will be given to applications that include a Certified Tree Steward or for completion of the Tree Steward program before final determination.

20. Please describe the typical site conditions for trees in the targeted planting area (dimensions of planting location, general condition of the area, soil conditions, results of soil tests, etc.)

21. Does the site require tree pits to be cut or enlarged?

Yes

No

21a. Are the pits located on city property? If yes, please see Note 18 for further direction.

Yes

No

22. If the site requires tree pits to be cut or enlarged on private property, does your group or organization have the resources to complete site preparation [If No, proceed to question #25]?

Yes

No

23. What is the status of funds/resources to be used to cut or enlarge tree pits?

Requested                      Source: \_\_\_\_\_

Committed                      Source: \_\_\_\_\_

To be requested                      Source: \_\_\_\_\_

24. What is the source of funds to be used to cut or enlarge tree pits (grant funding, donations, etc.)?

25. Does your group or organization have any time constraints that need to be taken into consideration ahead of planting?

26. How will these new trees be maintained during a 3 year establishment period (watering, mulching, structural pruning, monitoring)? Please include how Certified Tree Stewards will be utilized in this process.

**\*Be thorough!**

27. Check the type of assistance that you anticipate you will need to support your tree planting project:

- Technical assistance to organize a volunteer planting
- Technical assistance to develop a maintenance plan
- Training on tree care for homeowners or other property owners
- Supervision of volunteers on planting day
- Watering supplies
- Protection equipment for tree from deer/rodents
- Other

**NOTES:**

- 1) If planting is to occur on city owned property (Rights of Way, tree lawns, parks, etc.): documented permission must be obtained and shown. This may include permits issued from the City Forester, Parks Department, or other governing body or agency. Planting on city owned property will not be considered if proof of permission cannot be provided. Please contact us if you are unsure about the ownership of a property or whom to contact to gain permission or permits.
- 2) If the planting locations are in public space such as a park, please describe how the space is used and if there are other stakeholders who may need to be involved in the project. Please adhere to the direction of Note 1.