

**Sample Areas of Contract Authority for Executive Director**

**Administrative Activities**

**Parameters**

**Dollars**

Office Supplies

Computer Equipment/Software

Copiers/Equipment/Temporary

Rent

Utilities, Phones, Etc

**Core Program Activities**

Demolition

Field Services

Rehabs Contracts

Environmental Services

Insurance

Title Services

Acquisitions

**Professional Services**

Attorneys, Accountants,

Strategic Consultants

Lobbying Services

Media and Communications

Professional Consultants (Insurance, IT, Planning, Environmental)