

_____ COUNTY LAND REUTILIZATION
CORPORATION

REQUEST FOR PROPOSAL

Asbestos Survey and Phase I ESA

The _____ County Land Reutilization Corporation (CLRC) wishes to complete an asbestos survey for the purpose of demolishing the building(s) at:

Address/Parcel Nos.

Type of Buildings (1-4 family, single, etc.)

This RFP asks for proposals to do the asbestos survey work to recommend a lawfully compliant demolition plan for the property.

Scope of Work

Asbestos Surveys

- a) Inspection of facilities and collection of samples and laboratory analysis required by law and by accepted industry practices to create a useable asbestos abatement plan. As part of your proposal, please allow for up to 100 samples to complete this analysis for commercial structures and up to 25 samples for residential structures.
- b) Preparation and submission of a formal report shall include location of asbestos samples taken, percentage of asbestos content in accordance with code and standard practice.
 - a. Report shall include a diagram / plan of the structure with clear indication of sample location, which clearly corresponds to results so that the plan can be used in the asbestos management plan to identify where asbestos-containing materials exist, so appropriate actions may be taken.
 - b. Report shall include lab report.

- c. Report shall include a textual description of the sample and a reference coordinating with the plan diagram.
- c) Note if any universal waste may be present (e.g. fluorescent bulbs, PCB capacitors, etc.). In the proposal, provide a separate fee breakdown to identify these materials.

Statement of Qualifications

With submissions, please provide the following information about your firm.

- Profile of the firm outlining its history and experience.
- Key personnel who will work on this project
- A listing of the labs which will be utilized to carry out the work, including address and contact information.

Pre-Proposal Site Visits

The properties will be available for review at your earliest convenience. Please contact ----- of CLRC staff at [**Phone**] to schedule a time to access the building.

Proposal Submittals -- Please provide the Proposed Cost for the Asbestos Studies by _____, 20____, at __ p.m.

Proposals should be submitted by e-mail to _____, Director of _____, email@yourlandbank.org;

Each proposal must state the full name of each person, firm or corporation submitting the bid and making the proposal. Each proposal must be signed. The CLRC reserves the right to reject any or all bids and to accept the bid, which in its judgment is deemed to be the lowest and best bid. Consulting contractors will be notified of the selection for contracts by CLRC within two business days.

Proposal for Asbestos Surveys

Contractor Name: _____ Date: _____

Contractor Address: _____

Qualifications: Please attach the following pieces of information:

1. a statement of qualifications
2. evidence of training you and your staff have received
3. two samples of surveys you have done
4. a letter of reference from a professional familiar with your work
(references may or may not be contacted)

Proposed laboratory testing facility(ies):

Name: _____

Address: _____

Laboratory Contact: _____

Proposed Testing Method(s): _____

Name: _____

Address: _____

Laboratory Contact: _____

Proposed Testing Method(s): _____

Asbestos Survey Requirements

1. Confirm with the owner or owner's representative the exact area under investigation, exact nature of demolition/renovation and identify all materials that will be disturbed or accessed.
2. Determine and investigate each building's structural, mechanical, and roofing systems that are to be disturbed. Inspector must be trained and have successfully met the requirements of State Certification.
3. Perform a comprehensive investigation of areas to identify suspect materials to be sampled and/or assumed to contain asbestos.
4. Create a sampling plan based on suspect materials present and requirements of 40 CFR 763.86.
5. Collect bulk samples of all suspect materials that will be disturbed and not assumed to be asbestos and submit them to a certified laboratory for analysis. Provide CLRC with the name of the laboratory conducting the analysis, along with contact information. The laboratory must be accredited in the National Voluntary Laboratory Accreditation Program (NVLAP).
6. Document by means of a table where asbestos materials exist and record their exact location, condition and quantity. A building diagram may be required to identify sample locations. "Condition" shall include a physical assessment to determine whether or not each asbestos material is "friable."
7. Document all sampled materials found to be negative for asbestos, including original location, condition, and quantity.
8. Identify the different building systems which may involve concealed asbestos materials such as the heating/cooling system, domestic water lines, roof drainage lines, miscellaneous piping lines, underlying roofing, etc.
9. Open hidden areas and inspect each system in at least three (3) locations for each area of construction.
10. Focus the inspection on likely areas for suspect materials (i.e. where insulated pipe enters walls or ceilings, behind heating units, etc.).
11. Examine additional areas if results of inspection are inconsistent.
12. List all concealed areas which have not been inspected, and explain why they were not inspected. Reasons why may include: (1) records showing recent access to such spaces and sample results, (2) safety hazards, and (3) restrictions imposed by the property owner.

PROPOSAL FORM: ASBESTOS SURVEY

Submitted By: _____ Date _____

Attn.: _____
_____ County Land Reutilization Corporation
[Address]
_____, OH 441____

Dear Mr./Ms. Stephens:

Having carefully examined the Invitation to Bid and all addenda thereto, the undersigned hereby proposes and agrees to furnish all labor, material, transportation and equipment necessary to complete an asbestos survey at the property(ies) listed below for **CLRC** for the fixed price and sum stated below.

Parcel	No.	Street	City	Type	Sq. Ft.
				_____ Family	_____ S.F.

Suspected ACM to be Sampled (list) _____

Estimated No. of Samples _____

Asbestos Survey Price \$ _____

In submitting this bid, it is understood that the CLRC reserves the right to eliminate any and all items and to reject any and all bids.

Respectfully submitted,

(Firm)

(Representative)